F.NO.1/1/2014/FADM/E.2
NEW MANGALORE PORT TRUST
PANAMBUR, MANGALORE – 575010
FINANCE DEPARTMENT

Date: 08.01.2016

INVITES

New Mangalore Port invites applications for the following post by Direct Recruitment

1. Accounts Officer Grade -I - 3 Posts (1- SC, 2-UR)
   Pay Scale ₹ 20600-46500

Essential Qualification: 1) Member of Institute of Chartered Accountants of India or Institute of Cost and Works Accounts of India.

2) 2 years experience in Executive cadre in the field of Finance, Accounting in an industrial/commercial/Govt. under taking.

Upper age limit: 30 years.

The selected candidate will be paid basic pay of Rs.20600/-, present D.A. @ 108.7% of basic pay and cafeteria @ 47% of basic pay, HRA at 20% of Basic Pay or Port quarters for accommodation. The total salary payable would be Rs. 56,794/-. In addition free medical treatment will be allowed for self and family, pension under New Pension Scheme (NPS).

Interested and eligible candidates may apply for the above mentioned post in the prescribed format as given below duly superscribing on the envelope "**Application for the post of Accounts Officer Gr-I"** to **The FA&CAO, New Mangalore Port Trust, Panambur, Mangalore-575010.** The applications should reach on or before **08.02.2016** along with Bio-data, attested copies of certificates with regard to qualification/experience, age proof, etc.

The following documents are to be given by the employer in respect of candidates already employed under Govt./Semi Govt./PSUs/Autonomous body and application should be sent through proper channel.

1. Two latest passport size Photographs (to insert/attach in a transparent envelope).
2. Attested photo copies of all required certificates.
3. No objection certificate from the Organization working at present.
4. Undertaking of the applicants to the effect that candidature will not be withdrawn, if selected.
5. Certificate to be given by the employer as in the overleaf of the application format.

The candidates shall be selected on the basis of the highest marks obtained in CA/ICWA Examination.

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Incomplete/unsigned applications and applications received without relevant documentary proof such as certificates/photos etc. and applications received after the due date will be rejected.

The Organizations should ensure that the applications submitted through proper channel by the applicants should reach the FA&CAO, New Mangalore Port Trust, Panambur, Mangalore – 575010 on or before the afore said due date .

The crucial date for determining the qualification, experience, age etc. will be 08 .02.2016

The Management reserves the rights to cancel or make any alteration in the recruitment process if need arises without further notice and without assigning any reason thereof. Further changes if any, with regard to above posts will be notified in the Port website only.

(C Ramani)
FA&CAO

FORMAT OF APPLICATION

Affix Passport Size Photograph

1	Name of the post		:			
2	Name of the Candidate		:			
3	Present post held with pay scale & date		:			
4	Date of birth(attested copy of proof shall be enclosed)		:			
5	Sex (Male/Female)		:			
6	Caste (Whether SC/ST/OBC) (Attested copy of certificate to be enclosed)		:			
7	Nationality		:			
8	Qualification(attested copies of certificates shall be enclosed)		:			
9	Experience in earlier posts held in chronological order (copies of proof shall be enclosed)		:			
Sl. No	Name of the Organization	Post held	Scale of Pay	From	To	Nature of duties
i)						
ii)						
iii)						
10	Permanent Address:		:			
11	Address for communication (Email & Telephone No)		:			
12	Any other points, applicant want to mentioned		:			

Declaration

I, Shri/Smt. ……. (name of the applicant) hereby declare that, the information furnished above are true and correct. In case any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Place: Signature of the candidate

Date:

CERTIFICATE TO BE GIVEN BY THE EMPLOYER

(In respect of candidates employed under Govt./Semi Govt./PSUs/Autonomous Bodies)

1. It is certified that the particulars furnished by the officer/official are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer/Official during the last 10 years.
5. Copies of the APARs for the last 5 years attested on each page by the officer not below the rank of Dy. HOD are enclosed.
6. No objection certificate of respective Organization to relieve the candidate, if selected, is enclosed.
7. Undertaking of the applicant to the effect that candidature will not be withdrawn, if selected, is enclosed.

Place:

Date : Signature of the Head of the Organization, with seal